



Penwood High School

Address

8 Rhoden Crescent,
Kingston 20

Phone

876-649-8406
876-672-6054
876-648-1465

Email

penwood.high.saw@moe.gov.jm

Permanent Secretary
Ministry of Education
2-4 National Heroes Circles
Kingston 4

May 28 2016

Sir/Madam

RE: TRANSFER OF:

ChelSeann Nayan

GRADE: 10

The parent/guardian of the above mentioned student has requested a transfer from

Gaynstead

to

PENWOOD HIGH SCHOOL

The transfer is being sought for the following reason (s)

- A change of address
- Proximity to school
- A change in parent/student interest
- Religious affiliation
- Other relatives at the school
- Affiliation to the school
- ✓ Other

I am willing to accept/release him/her subjected to the approval of the Ministry of Education and agreement of the principal of the school.

Signed:

Omar Largie (Mr)
Principal

FROM THE OFFICE OF THE
VICE PRINCIPAL
PENWOOD HIGH SCHOOL

Chairman

Gregory Pullen JP

Principal

Omar A. Largie JP

Vice Principal (Actg.)

Richard Atkins