



DIOCESE OF JAMAICA & THE CAYMAN ISLANDS
THE QUEEN'S SCHOOL

4-10 Central Avenue, Camperdown P.O. Box 199, Kingston 8, Jamaica W.I.
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July 31, 2023

The Permanent Secretary
Ministry of Education
National Heroes Circle
Kingston 4

Dear Madam:

Re: Amanda Bailey – Second Form

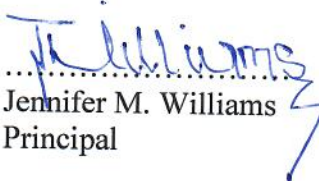
The Parent/Guardian of the above-named student has requested a transfer from Excelsior High School to attend The Queen's School.

Reason(s) for this request:

1. Proximity to home
2. Financial Constraints
3. Change of Residence
4. Distance from School
5. Parent/Guardian a member of staff
6. The Environment & subjects being offered
7. Other

I have accepted her for September 2023 on the approval of your Ministry and the Principal.

Yours sincerely,


Jennifer M. Williams
Principal

cc: The Principal
Excelsior High School