



MORANT BAY HIGH SCHOOL

METHODIST CHURCH

7 Highbury Road, Morant Bay, St. Thomas TEL: (876) 504-0105 (876) 479-0367

August 27, 2025

The Permanent Secretary,
Ministry of Education, Skills, Youth & Information,
c/o Region II,
Passley Gardens,
Portland.

Dear Sir/Madam,

Re: KHALIA RAYMOND – (Transfer Release – Grade 8)

KHALIA RAYMOND was awarded a free place to **MORANT BAY HIGH SCHOOL**, but her parent is requesting a transfer to **EXCELSIOR HIGH SCHOOL**.

I am willing to **release** this student to the agreement of the Principal of Excelsior High and the approval of the Ministry of Education.

Yours truly,

.....
Kerry-Ann Coombs (Ms.)
Acting Principal

MORANT BAY HIGH SCHOOL
7 Highbury Road
Morant Bay P.O., St. Thomas

Copy: The Principal, Excelsior High School