



EXCELSIOR EDUCATION CENTRE

Methodist Church in the Caribbean & the Americas - Jamaica District.

Founder Dr. The Hon. A. Wesley Powell O.J. O.B.E., LLd, M.A., BSc.

EXCELSIOR HIGH SCHOOL

137 MOUNTAIN VIEW AVE., KINGSTON 3, JAMAICA W.I.

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August 14, 2024

The Permanent Secretary
Ministry of Education & Youth
2 National Heroes Circle
Kingston 4

Dear Sir:

Re: Transfer of: Haylie Steen 89

The parents/guardians of the above named student have requested a transfer
to/from Bridgetown High

The transfer is being sought for the following reason(s):

- ☐ (a) A change of address
- ☐ (b) Proximity to the school
- ☒ (c) A change is in the student's best interest
- ☐ (d) Religious Affiliation
- ☐ (e) Other relatives at the school
- ☐ (f) Affiliation to the school
- ☐ (g) Other

I am willing to accept this student subject to the agreement of the Principal of the school and the approval of the Ministry of Education, Youth & Information.

Yours faithfully,



Deanroy Bromfield
PRINCIPAL

HEADS OF INSTITUTIONS:

PRE-PRIMARY/PRIMARY

Mrs. Claudette Cope, B.Sc. (Hons) M.Ed.
Mrs. Linda Campbell, B.Sc. (Hons)

SECONDARY

Mr. Deanroy Bromfield, B.Sc., M.Ed.

COMMUNITY COLLEGE (DAY & EVENING)

Mr. Philmore M^cCarthy, MBA, B.Sc. (Hon)