

August 27, 2024

The Permanent Secretary
Ministry of Education & Youth
Alice Eldemire Drive
Montego Bay
St. James

Dear Sir/Madam:

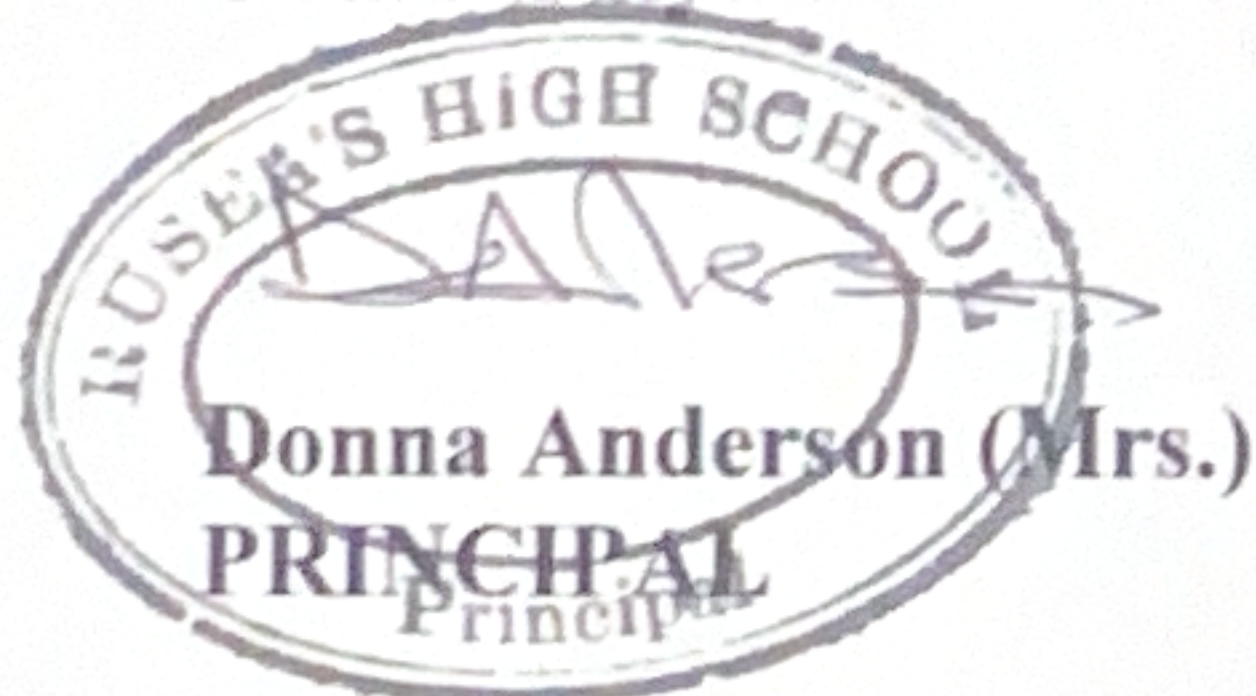
RE: TRANSFER FOR MIKKEL HANSON- GRADE 10

The parent/guardian of the above-named student is requesting a transfer from **Merlene Ottey High School** to **Rusea's High School** for the following reason/s:

Proximity to the school	☐
A change of residence	☐
Financial difficulties	☒
Affiliation to the school	☐
Other	☐

We are willing to accept/release this student with the agreement of the Principal of the school and the approval of the Ministry of Education.

Yours truly


Donna Anderson (Mrs.)
PRINCIPAL

DA/tm