



THE CEDAR GROVE ACADEMY

"Centre of Excellence"

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Portmore, St. Catherine

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September 25, 2023

The Permanent Secretary
Ministry of Education and Youth
2-4 National Heroes' Circle
Kingston 4
Jamaica, West Indies

Dear Sirs:

Re: Transfer of **Chevon Watson**

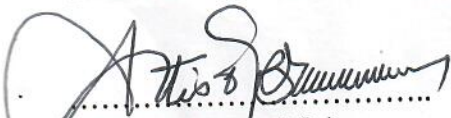
The parent/guardian of the above named student is seeking a transfer for **him**/her from **The Cedar Grove Academy** to attend **CLARENDON COLLEGE** in September, 2023 due to the following reason(s):-

- ☐ Proximity to home
- ☐ Financial constraints
- ☐ Brother/Sister attending this school
- ☒ Change of residence
- ☐ Other _____

We are willing to accept ☐ /release ☒ the student subject to approval from the Ministry of Education and Youth.

Thank you.

Yours in Education
THE CEDAR GROVE ACADEMY


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Ottis O. Brown (Mr.)
Principal



Copy: The Principal of
Clarendon College