

December 30, 2024

The Permanent Secretary
c/o The Regional Director – Region 5
Ministry of Education Youth & Information
South Race Course Road
Mandeville P.O.
MANCHESTER

Dear Sirs,

Re: Kemisha Gordon

The parent/guardian of Kemisha Gordon is seeking a transfer from **Tacius Golding High School** to **Holmwood Technical High School**.

The reason (s) given for the request is stated below:

1. Proximity to home
2. Financial constraints
3. Sibling attending school
4. Change of residence
5. Relocation
6. Change of environment
7. Other

We are willing to accept Kemisha on transfer with the approval of the Ministry of Education.

Yours faithfully,


Hidran Mokulsky (Mr.)
Principal

The Principal
Tacius Golding High School