



IRWIN HIGH SCHOOL

"Transforming Ideals Into Reality"

August 21, 2023

The Permanent Secretary
C/o Ministry of Education & Youth
Region IV
Alice Eldemire Drive
Montego Bay

Dear Sir/Madam:

Re: Tvese Christie – Grade 10

The Parent/Guardian of the above named student is seeking a transfer for the above student from St. James High School to Irwin High School.

The transfer is being sought for the following reason(s):

- ☐ A change of residence
- ☒ Proximity to the school
- ☐ A change in the student's best interest
- ☐ Affiliation to school
- ☐ Financial Constraints
- ☒ Other

We are willing to **accept** the student with the agreement of the Principal of the school and the approval of the Ministry of Education.

Sincerely yours,


Victor Newsome (Mr.)
Principal



cc: The Principal
St. James High School

Chairman: **NEVIN NISH JP.**

Deputy Chairman: Rev. Tara Lyne-Campbell Bsc. (UWI/UTC)

TELEPHONE: (876) 601-5701 (876) 601-2621 (876) 601-5726

GENERAL PRINCIPAL BURSAR

Principal: Victor Newsome Msc, Bsc Dip Ed

Secretary Bursar: Coretta Longman Bsc

EMAIL: IRWINHS@YAHOO.COM