



SEAFORTH HIGH SCHOOL

BLACKSMITH LANE, SEAFORTH P.O., ST. THOMAS, JAMAICA W.I.,
TEL: (876) 472-8326 Principal's Office; (876) 508-4954 Bursar's Office; (876) 454-4476 Students' Affairs
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ACTING PRINCIPAL, MS. SONIA B. AIKEN – Cert. Ed., B.Ed.
BOARD CHAIRMAN, MR. DEAN JONES

July 14, 2025

THE PERMANENT SECRETARY
MINISTRY OF EDUCATION, YOUTH & INFORMATION
REGION 2
PASSLEY GARDENS
PORT ANTONIO P.O. Box 251
PORTLAND

RE: TRANSFER OF MARVIN BETTY – Grade 9

The parent/guardian of the above named student is requesting that **this student** be transferred from **SEAFORTH HIGH SCHOOL** to **ROBERT LIGHTBOURNE HIGH SCHOOL**.

The reason for the request is stated below:

- ☐ PROXIMITY TO SCHOOL
- ☐ FINANCIAL CONSTRAINTS
- ☐ CHANGE OF RESIDENCE
- ☒ A CHANGE IS IN THE STUDENT'S BEST INTEREST
- ☐ RELATIVE ATTENDING
- ☐ OTHER REASONS

I am willing to **release** this student subject to the approval of the Ministry of Education & Youth.

Yours truly,


Sonia B. Aiken (Ms.)
Acting Principal

CC: The Principal
Robert Lightbourne High School

