

Porus High School

Chairman: Garth Anderson Dip. Ed., B. Ed. (Hons), M. A. Ed.D
Principal: Marlene Murray B.Sc. M.A.,

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August 18, 2023

The Permanent Secretary
Ministry of Education & Youth
2 National Heroes Circle
P.O. Box 498
Kingston

Dear Sir/Madam:

RE: ADRIAN SMART

The Parent/Guardian of the above-named student is requesting that he be transferred from St. Catherine High School to Porus High School.

The reason given for the request is stated below:

- ☐ Proximity to Home
- ☐ Financial Constraints
- ☒ **Change of Residence**
- ☐ Other

Kindly note that we are willing to **accept** him subject to the approval of the Ministry of Education.

Yours truly,


Marlene Murray (Mrs.)
Principal

PORUS HIGH SCHOOL

CC: The Principal, St. Catherine High School