



York Castle High School
METHODIST CHURCH JA. DIST.
P.O. BOX 77, BROWN'S TOWN, ST. ANN JAMAICA, W.I.
Tel: (876) 975-2217 Fax: (876) 917-6387

23rd August 2024

The Principal
Clarendon College
Chapleton District
Chapleton P.O.
Clarendon

Dear Sir/Madam:

Release of: Chevon Richardson

The Parent/Guardian of the above-named student has requested a transfer for him from York Castle High School to attend **Clarendon College**.

Reason(s) for this request is stated below:

1. **Proximity to home**
2. Financial Constraints
3. Change of Residence
4. Distance from school
5. Parent/Guardian a member of staff
6. Other

Please note that we are willing to **release him** to this school, pending approval from the Ministry of Education.

Yours truly,

Raymon Treasure

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Mr. Raymon Treasure
PRINCIPAL

Cc: The Principal
Clarendon College