



TITCHFIELD HIGH SCHOOL

Fort George Street
Port Antonio,
P.O. Box 49,

Portland, Jamaica, West Indies

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Email: titchfieldhigh@yahoo.com

30th August 2023

The Principal
Vere Technical High School
P.O. Box 24 Hayes
Clarendon
Jamaica

Dear Sir/Madam:

Re: Transfer Request for Jamar Davis – Grade 10

The parent of the above named student is requesting a transfer from **Vere Technical High School** to **Titchfield High School**.

I am willing to **accept** this student subject pending the Ministry's approval.

Reason for Transfer

- ❖ Parent is a member of staff
- ❖ Financial difficulty
- ❖ **Change of Resident**
- ❖ Proximity to School
- ❖ In best interest of the child

Yours sincerely

Principal
TITCHFIELD HIGH SCHOOL
Port Antonio, Portland

Richard A. Thompson (Mr.)
Principal.