



Penwood High School

Address

8 Rhoden Crescent
Kingston 20

Phone

876-644-8406
876-672-8054
876-644-1495

Email

penwoodhighschool@gmail.com

The Principal

Gaynstead High School
1 Central Avenue
Kingston 5

September 17, 2025

Sir/Madam

RE: TRANSFER OF: Shaera Thorpe

GRADE 9

The parent/guardian of the above mentioned student has requested a transfer from

Gaynstead High School

to

PENWOOD HIGH SCHOOL

The transfer is being sought for the following reason (s)

- A change of address
- Proximity to school
- A change in parent/student interest
- Religious affiliation
- Other relatives at the school
- Affiliation to the school
- ✓ Other

I am willing to accept/release him/her subjected to the approval of the Ministry of Education and agreement of the principal of the school.

Signed:

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Omar Largie (Mr)
Principal

Chairman
Gregory Pullen JP

Principal
Omar A. Largie JP

Vice Principal(Actg.)
Richard Atkins