



VERE TECHNICAL HIGH SCHOOL

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August 8, 2023

The Permanent Secretary
Ministry of Education
Regional Office
Region 5
South Race Course Road
Mandeville P.O.
Manchester

Dear Sirs,

Re: Transfer for Tricia Ricketts- Grade 8

The parent/guardian of **Tricia Ricketts** is requesting that he /**she** be transferred:

From: VERE TECHNICAL HIGH SCHOOL
To: SAINT ELIZABETH TECHNICAL HIGH SCHOOL

The reason (s) given for the request is stated below:

- () Financial Constraint
- (x) Proximity to home
- () Convenience of travel
- () Parent is employed to the school
- (x) Other (It's in the child's best interest)

Please note that we are willing to **RELEASE her/him** to this school, subject to the approval of the Ministry.

Yours truly,

O'Neil Lewin B.Sc. Dip. Ed. MBA
Principal
OL/sm



**VERE TECHNICAL
HIGH SCHOOL**
P.O Box 24
Hayes
Clarendon