

GREEN POND HIGH SCHOOL

CORNWALL COURT

P.O. BOX 1637

MONTEGO BAY #1

ST. JAMES

TELEPHONE (876) 680-8914-6

EMAIL: greenpondhighschool@yahoo.com

August 13, 2024

The Permanent Secretary
Thru' the Regional Director
Ministry of Education, Youth and Information
Alice Eldemire Drive
Montego Bay

Dear Sir/Madam:

Re: Transfer request for Clevelon Berry – Grade 8:

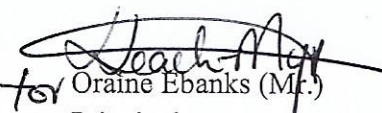
The parent/guardian of the above-named student has requested a transfer from **Greater Portmore High School** to **Green Pond High**.

The transfer is being sought for the following reason:

- ☒ A change of residence
- ☐ Proximity to school
- ☐ A change in the student's best interest
- ☐ Affiliation to school
- ☐ Financial constraint
- ☐ Other

I am willing to accept him with the agreement of the Principal of the school and the approval of your ministry.

Yours faithfully,


for Oraine Ebanks (Mr.)
Principal



Cc. The Principal
Greater Portmore High School

Principal: Mr. Oraine Ebanks, JP, Msed, B.Sc, Dip Ed

Chairman: Mrs. Althea Allen-Keen JP