

Reply or subsequent reference
to this communication should
be made to the Permanent
Secretary and the following
reference quoted:



**Ministry of
Education, Skills,
Youth & Information**

2-4 National Heroes Circle
Kingston 4, Jamaica
Tel: 876-612-5700-2
Fax: 876-948-7755
www.moey.gov.jm

August 25, 2025

The Principal
Jamaica College
189 Old Hope Road
Kingston 6

Dear Sir/ Madam:

RE: APPROVAL OF TRANSFER

Approval has been granted for the student named below to be transferred as indicated:

Name of Student:	ACKEEL ROBINSON
Releasing School:	St. Mary's College
Accepting School:	Jamaica College
Recommended Grade:	9

Cordially yours,

Ottis O. Brown (Mr.)
Director of Regional Educational Services
For Permanent Secretary

Ministry Of Education & Youth

AUG 25 2025

REGION 1

PRINCIPAL
Mr. Ryan Williams



CHAIRMAN OF THE BOARD
Deacon Ryan Peralto

ST. MARY'S COLLEGE
ABOVE ROCKS P.O.,
ST. CATHERINE, JAMAICA, W.I.
TELEPHONE: (876) 903-9557/9648/9651/9895/876-833-2418

AUGUST 25, 2025

The Permanent Secretary
Ministry of Education, Skills, Youth & Information
Region Six
6 Poinciana Close, Marlie Acres
Old Harbour P.O.,
St. Catherine
Jamaica W.I.,

Dear Sirs:

Re: Transfer for ACKEEL ROBINSON

The parent/guardian of the above-named student has requested that she/he be transferred

From ST. MARY'S COLLEGE

To attend JAMAICA COLLEGE

The transfer is being sought for the following reason (s):

- ☐ A change of address
- ☐ Proximity to home/school
- ☐ **A change in the student's best interest**
- ☐ Other relatives at the school
- ☐ Financial constraints
- ☐ Religious affiliation

- ☐ Other (please state) _____

Please note that we are willing to (*release/accept*) (*him/her*) (*into/from*) the 9TH grade; subject to the approval of the Ministry of Education.

Yours sincerely,

A. Downer
Ryan Williams (Mr.)
PRINCIPAL

ST. MARY'S COLLEGE
ABOVE ROCK P.O.
ST. CATHERINE
TEL: 903-9648/903-9557