



Excellence, A Way of Life!

Mount Pleasant

Runaway Bay P.O., St. Ann

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July 22, 2024

The Regional Director
Ministry of Education
Region VII
42 Longbridge Avenue
May Pen
Clarendon
Jamaica.

Dear Sir/Madam:

Re: Transfer of Keneal Douglas

The Parent/Guardian of the above-named student has requested a transfer from **Mount Pleasant Academy** to **Glenmuir High School**.

The transfer is being sought for the following reason(s):

- a) Relocation
- b) Financial constraints
- c) Proximity to school
- d) **A change in the student's best interest**
- e) Other

I am willing to release the student subject to the approval of the Ministry of Education, Skills, Youth and Information.

Yours Sincerely,

Shamora Brown (Ms).
Principal.



Cc – Ms. Marsha Smalling, Principal – Glenmuir High School.